# LA MESA SENIOR SOFTBALL ASSOCIATION "A" DIVISION JOB/OFFICER DESCRIPTIONS

**EXECUTIVE BOARD**: Shall be comprised of the President, Vice-President, Treasurer, Rules Chair and Player Agent. Appointees by the president make up the rules committee.

#### PRESIDENT: Duke Schamu 619 280-6717

- 1. Elected annually, in December at Sunset Field #1.
- 2. Exercise the general overall leadership of the Division.
- 3. Interface with League Commissioner, Treasurer/Secretary and "B" League President.
- 4. Appoints Division Vice President.
- 5. Appoints Player Agent. And rules chair
- 6. With the consent of the Executive Board, appoints the chairperson of the Field Maintenance, Uniforms and Equipment, Data Base, Rules Committee, and League Representative.
- 7. Attend meetings as required.
- 8. Promote safe and secure playing environment.

#### **VICE PRESIDENT**: Mark Stern 858 349-6035

- 1. Assist President in items 1 thru 8 above.
- 2. Act as Chair or President when required.
- 3. Interface with A or B Division officers as required
- 4. Attend meetings as required.
- 5. Receive and distribute to league players the organization charts, rules, schedules and team rosters received from the Data Base officer.
- 6. Writes officer job descriptions.
- 7. Promotes a safe and secure playing environment.

### PLAYER AGENT: Jim Barone 619 784-3040

Appointed by League President. Primary responsibility is to place players on teams when needed. Also provides teams with floaters when they are short of players. Serves as primary point of contact for players with questions or concerns about the league.

### **TREASURER**: Charlie Wolff 619 916-7125

Collects dues, makes payments and maintains player information records. Presents quarterly and yearly expense reports to league commissioner, A and B league presidents.

### FIELD MAINTENANCE: Jim "Doc" Donovan 619 772-1981

Overall and general care of marking and dragging the field. Maintains storage sheds and is responsible for maintenance and use of drinking fountains and infield watering.

### **UNIFORMS AND EQUIPMENT**: Kurtis McHale 619 843-9771

Issues hats/shirts. Receives payment and issues the same to the League Secretary. Stores lost equipment. Maintains ball inventory. Secures certificates of insurance and serves as the insurance administrator for the La Mesa Senior Softball A league.

## **DATA BASE**: Al Merker 619 322-8592

Provides accurate listings of schedules, rosters, league and player information. Receives input from league secretary. Issues listings to Vice President for distribution to players.

## **RULES CHAIRPERSON:** Duke Schamu 619 280-6717

Reviews and updates rules, keeps rules current. Interprets rules as needed.